

COUNCIL TAX EXEMPTION

IF YOU ARE ENTITLED TO ANY EXEMPTION OR DISCOUNT, YOU NEED TO CONTACT THE COUNCIL AND PROVIDE THE REQUIRED PAPERWORK.

STEP 1: GET PROOF OF YOUR STUDENT STATUS FROM YOUR COLLEGE OR UNIVERSITY

Update your address details with your College or University, then request a 'Student Status' letter or 'Council Tax Exemption' certificate.

STEP 2: FIND OUT WHICH COUNCIL AREA YOU LIVE IN

Type in the postcode of your rented flat or house here: www.gov.uk/find-your-local-council

STEP 3: SEND YOUR PROOF OF STUDENT STATUS TO THE COUNCIL

There might be a particular office or address to which the forms need to be sent. Some Councils will let you submit the information online or via email.

You will usually receive confirmation in the form of an amended Council Tax bill. If you do not hear anything, or if you receive further reminders asking you to pay Council Tax, get in touch with the Council immediately.

If you are liable to pay some Council Tax, then make sure you pay it by the deadline stated in your bill.